

Langara College Board of Governors
Meeting Minutes
Public Meeting
Tuesday, November 26, 2024, 4:30 p.m.
Boardroom B141 and via Zoom

Board Members:

Mary Lynn Baum, Board Chair
Paula Burns, President and CEO
Willa Choy (regrets)
Armor Valor Corrales
Krisha Dhaliwal
Mark Goldberg (regrets)
Stephen Howard
Tess MacMillan, Chair, Education Council

Scott Murray
Rose Palozzi
Cole Rheume (via Zoom)
Melissa Roberts
Claudia Salem (via Zoom)
Akashdeep Singh
Nick Smith (via Zoom)

Employee Resources:

Michael Koke, Vice-President, Administration and Finance
Pouyan Mahboubi, Provost and Vice-President, Academic
Parveen Mann, Vice-President, People and Culture
Yusuf Varachia, Vice-President, External Relations and Community Engagement
Stewart McGillivray, Advisor, Strategic Priorities, President's Office

Constituent Groups:

Allan Bell, Representative, CUPE Local 15/VMECW
Pauline Greaves Aylward, President, Langara Faculty Association
Rosi Woodley, Chair, Langara College Administrators Association (via Zoom)

Guests:

Anny Syme, Dean, Faculty of Nursing
Anne Baxter, Director, Risk and Internal Control (via Zoom)
Urvi, Former Student-Elected Board Member

Visitors:

Sara Beiggi, Instructor, Health Sciences
David Brownstein, Instructor, Geography and
Geology
Niall Christie, Department Chair, History, Latin &
Political Science
Kelin Emmett, Instructor, Philosophy
Katrina Erdos, Instructor, Geography and Geology
Sandra Finlayson, Instructor, English
Jenny Francis, Instructor, Geography and Geology
Jill Goldberg, Instructor, English
Greg Holditch, Instructor, English

Stephanie Hummel, Assistant Chair, English
Tiffany Johnstone, Instructor, English
Tanya Lewis, Instructor, English
Shannon Meek, Instructor, English
Kathleen Oliver, Department Chair, English
Sarah Richards, Instructor, English
Leah Sharzer, Instructor, English
Manisha Singh, Coordinator, Women's Studies
Jessie Smith, Instructor, Latin American
Studies
Jacqueline Weal, Instructor, English

Recorder:

Alice Hsu, Executive Assistant to the President

1. CALL TO ORDER, LAND ACKNOWLEDGMENT, AND WELCOME TO NEW BOARD MEMBER

There being a Quorum present, the Board Chair called the meeting to order at 4:35 pm. She welcomed all guests in attendance and conveyed regrets from those unable to attend.

The Board Chair acknowledged that Langara College is located on the traditional and unceded territory of the Musqueam people. She also acknowledged the Indigenous peoples of all the lands the online participants were calling in from remotely to the meeting. She acknowledged the importance of the lands that we each call home. We do this to reaffirm our commitment and responsibility to reconciliation, and to the importance of our relationships with First Nations and Indigenous peoples.

The Board Chair took a moment to acknowledge the recent passing of M. Sinclair, the former senator who led the Truth and Reconciliation Commission.

The Board Chair welcomed the new student Board Member A. Singh and congratulated him on winning the election. She also congratulated the other student Board Member, AV Corrales, on winning his fourth election. Their terms started on October 1, 2024 and will end on September 30, 2025.

The Board Chair invited A. Singh to give a self-introduction.

The Board Chair also welcomed P. Mann, the College's new Vice-President of People and Culture, who started on October 1, 2024, and A. Bell, the new CUPE representative for Board meetings.

2. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none disclosed, the meeting proceeded.

3. APPROVAL OF AGENDA/CONSENT AGENDA

At the Board's request prior to the motion to approve the agenda/consent agenda, P. Mann provided an overview of the Langara College Pay Transparency Report 2024 included in the consent agenda (item 3.7) and answered Board members' questions.

It was moved by AV Corrales and seconded by S. Murray:

THAT, the Langara College Board approve the agenda, and approve and acknowledge the items and motions on the Consent Agenda:

- 3.1 Minutes of Meeting held September 26, 2024 – Approved**
- 3.2 Report on Board and Board Chair Goals, Strategies and Outcomes for September 2023 to August 2024 – Acknowledged**
- 3.3 Cybersecurity Update – Acknowledged**
- 3.4 Langara College Financial Statements to September 30, 2024 – Acknowledged**
- 3.5 Semi-annual Investment Summary to September 30, 2024 – Acknowledged**
- 3.6 Confirmation of Remittances – Acknowledged**
- 3.7 Langara College Pay Transparency Report 2024 – Acknowledged**

Carried Unanimously.

4. PRESENTATION TO DEPARTING BOARD MEMBER

The Board Chair advised that Urvi's appointment ended on September 30, 2024, thanked her for her valuable contributions to the Board, and presented her with a token of appreciation.

Urvi expressed her gratitude for the great experience during her term and the opportunities to learn from other Board members. She planned to continue attending Board meetings as a guest and hoped to return as a Board member in the future.

5. CHAIR'S REPORT

The Board Chair highlighted the BC Colleges Board Chairs Meeting scheduled for December 5, 2024 and the Board Retreat held on October 2 – 3, 2024 from her written report included in today's agenda package. In addition, she advised that, following the recent B.C. provincial election, Hon. Anne Kang has been appointed as the Minister of Post-Secondary Education and Future Skills, a role she held once previously.

6. PRESIDENT'S REPORT

In addition to the President's Report that was attached to the agenda and highlighted her current activities and work around the strategic priorities and strategic planning, President Burns reported on the following:

- Courtenay Dobbie, a former artistic director of Studio 58, has passed away. The sad news was brought to the College community via today's Langara Post.
- She had a brief introductory phone call with Minister Kang earlier today. The Minister is planning to visit Langara in the new year. The new Parliamentary Secretary for International Credentials is Sunita Dhir, who is also the MLA for Vancouver-Langara.

7. EDUCATION COUNCIL REPORTS

7.1 Summary Report of Meeting held September 17, 2024

T. MacMillan noted that the Education Council is in the middle of an implementation pause, so the agenda has been light. She referred to the September 17, 2024 Education Council Summary Report attached to the agenda and highlighted the following items:

- The History Department created two new courses HIST 1100 – World History to 1500 and HIST 1101 – World History since 1500.
- Block transfer agreements and block transfer process were updated to clarify the process for pursuing educational agreements and also to support maintaining a database of those educational agreements.

7.2 Summary Report of Meeting held October 22, 2024

T. MacMillan referred to the October 22, 2024 Education Council Summary Report attached to the agenda and highlighted the following item:

- Nursing updated the learning outcomes for its Post Degree Diploma in Nursing Practice in Canada to fall in line with changes requested by the British Columbia College of Nurses and Midwives (BCCNM) and the Canadian Association of Schools of Nursing (CASN).

It was moved by M. Roberts and seconded by R. Palozzi:

THAT, the Summary Reports of the Education Council meetings held September 17, 2024 and October 22, 2024 be received.

Carried Unanimously.

8. COMMITTEE REPORTS/APPROVALS

8.1 Audit and Finance Committee (AFC)

The AFC Chair invited M. Koke to present the following item moved forward from the Audit and Finance Committee meeting held on November 12, 2024.

a. By-Law 204: Tuition Fees and Other Changes

M. Koke noted that this item is brought to the Board annually in November for approval. He referred to his memo and Schedule A of By-Law 204 attached to the agenda and highlighted the proposed 2% increases for both domestic and international tuition fees. He noted that the Ministry set a 2% cap on domestic tuition fees for many years and, after years of freezing international tuition fees, the Board previously agreed to annual increases, in line with the increases for domestic tuition fees. He reminded the Board that our operational grants and tuition rates are among the second or third lowest in the province. It is important that the College implements the 2% increase to prevent falling further behind other institutions.

It was moved by AV Corrales and seconded by K. Dhaliwal:

THAT, the proposed tuition fees for instruction in all programs and courses commencing on or after May 1, 2025, according to the fee schedule attached and marked "Schedule A", be approved.

Carried Unanimously.

8.2 Governance and Nominating Committee (GNC)

The GNC Chair S. Howard presented the following items moved forward from the Governance and Nominating Committee meeting held on November 14, 2024.

a. Revised Board By-Law 200 – Code of Conduct and Conflict of Interest

S. Howard invited S. McGillivray to present the proposed revisions made to By-Law 200.

S. McGillivray advised that the College is required to have this By-Law by statute. He referred to the briefing note and the revised By-Law 200 – Code of Conduct and Conflict of Interest included in the agenda package to provide a summary of the proposed revisions to this By-Law.

It was moved by S. Murray and seconded by AV Corrales:

THAT, the Board approve the revised Board By-Law 200 – Code of Conduct and Conflict of Interest.

Carried Unanimously.

b. New Board Policy 485 – Media Relations

S. McGillivray referred to the briefing note and the draft new Board Policy 485 – Media Relations included in the agenda package and highlighted the procedural history and objectives of developing this new policy. He noted that, given this is a new policy, all provisions were carefully reviewed to ensure they fit Langara's needs and are compliant with our charter obligations and the principles of academic freedom.

It was moved by AV Corrales and seconded by A. Singh:

THAT, the Board approve the new Board Policy 485 – Media Relations.

Carried Unanimously.

c. Board and Board Chair Goals, Strategies, and Intended Outcomes for September 2024 to August 2025

The Board Chair advised that the Board reviewed the report for the Board and Board Chair goals for 2023/2024 at the last Board In-Camera meeting and it is included in today's consent agenda package for information. The goal setting for 2024/2025 was deferred until after the Fall Board Retreat held in early October to take the discussions that took place at the Board Retreat into consideration, as well as the recommendations and comments from the 2024 Board evaluation. Some of the goals are new for this year and some are reformulation of existing goals.

The Board Chair thanked the two Vice-Chairs, S. Howard and S. Murray, for their help drafting these goals, and GNC for their feedback on the draft. She opened the floor for questions.

It was moved by AV Corrales and seconded by K. Dhaliwal:

THAT, the Board approve the Board and Board Chair Goals, Strategies, and Intended Outcomes for September 2024 to August 2025

Carried Unanimously.

d. Succession Planning – Governance and Nominating Committee Chair

The GNC Chair advised that he has been asked to sit on the TransLink Board. To balance his responsibilities on two boards, he decided to step down as Chair of the GNC, and N. Smith has agreed to take on the GNC Chair role and has received the GNC's support.

It was moved by S. Murray and seconded by M. Roberts:

THAT, the Board approve the appointment of Nick Smith as Chair of the Governance and Nominating Committee effective January 1, 2025.

Carried Unanimously.

e. Fall Board Retreat Debrief

The GNC Chair advised that the Board had a successful retreat on October 2nd and 3rd. The GNC had a debrief to gather feedback on the event. Overall, the GNC members:

- appreciated the conversation,
- valued the opportunity to engage in the strategic planning process,
- gained insights of the Board's perspective,
- enjoyed the venue at the University Golf Club, now owned by Musqueam, and
- look forward to future engagement opportunities in the strategic planning process.

President Burns added that it was great to build on last year's presentation on what we see as the landscape of post-secondary education. The discussion was very helpful as we started the strategic planning process to set direction. She will continue to provide updates at the future Board meetings.

The GNC Chair asked if any Board members had any additional feedback to share.

With no further comments, the meeting continued.

9. BOARD MEMBER REPORTS

President Burns provided an update on the Langara College Foundation Board Meeting held in early November:

- The Foundation Executive Director Simone Le Blanc presented a report of the work that she has done over the past year.
- A Chartwells cheque presentation event was held earlier today. Chartwells has been a long-time annual donor. Three students spoke on behalf of the College, highlighting how the donations impacted three different areas: the Student Success Centre, and food and nutrition programs.

10. STAKEHOLDER MEMBER REPORTS

P.G. Aylward introduced herself and acknowledged the faculty members who attended today's Board meeting as visitors. She reiterated the concerns over faculty job losses she raised at the last Board meeting and spoke about further concerns and anxiety arising from the College's plan to create five Centres of Excellence. She expressed concerns about the tight working timeline that would not allow meaningful consultation with all stakeholders, a lack of financial and risk analysis, and the right experts to guide the process in making informed decisions that could benefit all students and faculty.

Faculty members N. Christie, T. Lewis, and J. Smith added their comments.

The Board Chair thanked P.G. Aylward and the faculty members for attending the meeting to express their concerns and commitment to the College.

11. VISITOR'S COMMENTS

There were no comments.

12. NEXT MEETING

12.1 Thursday, January 30, 2025

The next Board of Governors meeting is scheduled for Thursday, January 30, 2025.

13. ADJOURNMENT

It was moved by AV Corrales and seconded by R. Palozzi:

THAT, the meeting be adjourned at 5:42 p.m.

Carried Unanimously.

Mary Lynn Baum
Chair, Board of Governors

Paula Burns
President and CEO