

Langara College Board of Governors
Meeting Minutes
Public Meeting
Thursday, May 23, 2024, 4:30 p.m.
Boardroom B141 and via Zoom

Board Members:

Mary Lynn Baum, Board Chair
Paula Burns, President and CEO
Armor Valor Corrales
Krisha Dhaliwal
Mark Goldberg (via Zoom)
Stephen Howard
Michal Jaworski
Tess MacMillan, Chair, Education Council (regrets)

Raza Mirani
Scott Murray
Rose Palozzi
Cole Rheaume (via Zoom)
Melissa Roberts
Claudia Salem
Nick Smith
Urvi ' (regrets)

Employee Resources:

Michael Koke, Vice-President, Administration and Finance
Yusuf Varachia, Vice-President, External Relations and Community Engagement
Stewart McGillivray, Advisor, Strategic Priorities, President's Office

Constituent Groups:

Raged Anwar, Vice-President, Langara Faculty Association
Sophie Bennett, Representative, CUPE Local 15/VMECW (via Zoom)
Rosi Woodley, Chair, Langara College Administrators Association

Guests:

Darren Bernaerdt, Dean, Faculty of Arts, and Delegate of Education Council Chair
Anne Baxter, Director, Risk and Internal Control (via Zoom)
Eileen Chin, Director, Financial Services
Simone le Blanc, Director, College Advancement and Executive Director, Langara College Foundation

Recorder:

Alice Hsu, Executive Assistant to the President

1. CALL TO ORDER AND LAND ACKNOWLEDGMENT

There being a Quorum present, the Board Chair called the meeting to order at 4:36 pm. She welcomed all guests in attendance and conveyed regrets from those unable to attend.

The Board Chair acknowledged that Langara College is located on the traditional and unceded territory of the Musqueam people. She also acknowledged the Indigenous peoples of all the lands the online participants were calling in from remotely to the meeting. She acknowledged the importance of the lands that we each call home. We do this to reaffirm our commitment and responsibility to reconciliation, and to the importance of our relationships with First Nations and Indigenous peoples.

In addition, the Board Chair encouraged Board members to take the land acknowledgement as an opportunity to reflect on their own experiences, thoughts, and perceptions to make the land

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acknowledgement more meaningful and less performative. The Board Chair invited Board Member N. Smith to speak to initiate the new approach of doing land acknowledgement.

N. Smith first recognized that we were situated on Musqueam lands and then he shared his thoughts on what land acknowledgement meant to him and what it could mean to the Board as a whole.

The Board Chair thanked N. Smith for sharing his background and his thoughts, and she urged the rest of the Board members to think about what they could share at a future Board meeting.

2. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none disclosed, the meeting proceeded.

3. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by S. Murray and seconded by C. Salem

THAT, the Langara College Board approve the agenda, and approve and acknowledge the items and motions on the Consent Agenda:

- 3.1 Minutes of Meeting held March 21, 2024 – Approved**
- 3.2 Notice of Election of Board Chair - Acknowledged**
- 3.3 Confirmation of Remittances – Acknowledged**
- 3.4 Annual Board and Board Committees Agenda Items – Acknowledged**
- 3.5 2024/2025 Calendar for the Board – Acknowledged**

Carried Unanimously.

4. LANGARA COLLEGE FOUNDATION ANNUAL PRESENTATION

S. Le Blanc did a self-introduction and then gave a presentation to provide an update on the operations of the College Advancement Office and the Langara College Foundation. She also highlighted the performance in 2023, fundraising priorities and operational planning goals for 2024, and the successful conversations with donors around planned giving in the last 18 months since she joined the College.

[M. Goldberg joined the meeting via Zoom at 4:48 p.m.]

Simone answered a question about maintaining long-term relationships with donors. M. Jaworski, the Board Liaison to the Langara College Foundation, encouraged Board members to direct any gift giving ideas and potential projects to S. Le Blanc.

[S. Le Blanc exited the meeting at 5:02 p.m.]

5. CHAIR'S REPORT

The Board Chair reported on the following:

- She encouraged Board members to participate in the Ministry's 2024 Post-Secondary Governance Workshop and Langara College Convocation 2024, both are coming up in June.

- She received a letter from M. S. Maloughney, Associate Deputy Minister of the Crown Agencies Secretariat, Ministry of Finance regarding Public Appointees – Election Candidacy Policy. She reminded Board members about their obligation to disclose if they are seeking public office.
- The Ministry has appointed a new Board member, Willa Choy, to our Board for a term starting May 21, 2024 – July 31, 2025, and reappointed herself, K. Dhaliwal and C. Rheame for a term ending July 31, 2025, and M. Goldberg, S. Murray and C. Salem for a term ending July 31, 2026. She noted that, with short notice, W. Choy was unable to join today's meeting but will attend and be introduced at the next scheduled Board meeting.
- She received a letter of resignation from S. Won, who has also notified the Minister of Post-Secondary Education and Future Skills as per our By-Law 201 – Board Operations. Sophie's resignation was accepted and effective upon receipt of her resignation letter on May 7, 2024.
- She reminded Board members to complete the mandatory IT and Cybersecurity Risk Management Essential Training on LinkedIn by June 28, 2024.

6. STRATEGIC PLANNING PROCESS

President P. Burns gave a presentation on “*Creating the next strategic framework/plan*”, providing context and background on the existing Strategic Plan 2025, and the goals and process for creating the next plan, which might be called a plan or a framework. She advised that appreciative inquiry will be used in the process and the initial steps will include utilizing a lead group, the Board, a core group and external consultants. She also shared the tentative working timeline – starting with the annual President's Kick-Off Breakfast held at the end of August 2024 and presenting the final document to the Board for approval and launch in May 2025.

Discussions ensued and the Board members expressed their support for the proposed process and a shorter-term plan (3 years vs. 5 years) to allow the College to stay nimble.

7. EDUCATION COUNCIL REPORTS

7.1. Summary Report of the Meeting held March 19, 2024

7.2. Summary Report of the Meeting held April 23, 2024

T. MacMillan referred to the two Education Council Summary Reports attached to the agenda and highlighted the following items from the March 19, 2024 April 23, 2024 Education Council Summary Reports:

- The Professional Photography Program had several program and course changes and the department created an Indigenization Growth document in collaboration with Earl Einarson from the Teaching and Curriculum Development (TCDC) department. It is a living document for the department to record the ways it is participating in the work of Indigenization.
- The History department created a specialty course: HIST 2220 – The Second World War as a result of receiving a lot of interest from students.
- Latin American Studies created a course called Roots and Rhythms (LAMS 1104) examining the ways Latin Americans celebrate arts and culture.
- Design Formation created a new Micro-credential program in User Experience Fundamentals, a key piece that was missing from its current offerings and will enable block transfer for Design Formation students to Capilano University.

Discussion ensued and board member questions were answered.

It was moved by S. Howard and seconded by AV Corrales

THAT, the Summary Reports of the Education Council meeting held March 19, 2024 and April 23, 2024 be received.

Carried Unanimously.

8. COMMITTEE REPORTS/APPROVALS

8.1 Audit and Finance Committee (AFC)

The AFC Chair S. Murray presented the following item moved forward from the Audit and Finance Committee meeting held on May 6, 2024.

a. Forced Labour Report for Fiscal Year ended March 31, 2024

S. Murray invited M. Koke to provide context for the Forced Labour Report.

M. Koke advised that the report is prepared in response to Bill S-211 An Act to An Act to enact the Fighting Against Forced Labour and Child Labour in Supply Chains Act and to amend the Customs Tariff that received royal assent on May 11, 2023. While it was not entirely clear if this Act applies to the post-secondary institutions (PSIs), it was decided that it is the right thing to do after consulting with our Ministry, other PSIs who had sought legal advice on this, and considering the reporting timeline and potential consequences for non-compliance. The Act requires the annual report for the year ended March 31 to be approved by the Board and submitted to the Minister of Public Safety by May 31 each year.

Discussion ensued and board member questions were answered.

It was moved by M. Jaworski and seconded by AV Corrales:

THAT, the Board approve the 2024 Report under the Fighting Against Forced Labour and Child Labour in Supply Chains Act, for the year ended March 31, 2024.

Carried Unanimously.

8.2 Governance and Nominating Committee (GNC)

The GNC Chair S. Howard presented the following items moved forward from the Governance and Nominating Committee meeting held on May 9, 2024.

a. Board Evaluation Update

S. Howard advised that four Board evaluation surveys (one for a general look at the board processes, one for feedback for the Board Chair, and two for feedback for the Board committees – AFC and GNC) will be sent out on Monday, May 27, 2024 to three audience groups (Board members, the Executive Leadership Team members, and guests who attended two or more Board meetings in 2023) from Kwela Leadership through a platform named Grapevine Evaluations. The surveys will be closed on June 7, 2024 and the results will be analyzed through the summer and then reported to the GNC and the Board in September 2024.

S. Howard noted that the Board Evaluation Working Group will take a more in-depth look at the evaluation process and look at opportunities to modernize and streamline the process after this year's evaluation process is concluded in September. He took the opportunity to thank the Working Group members, R. Mirani, C. Rheame, ML Baum, and supporting staff S. McGillivray and A. Hsu for their work and support for this project.

The Board Chair thanked S. Howard for leading this project.

b. Revised Board Policy 465 – Ethical Conduct and Protected Disclosure

S. Howard reminded the Board members about the new approach for reviewing Board policies and By-laws. The management takes the lead in doing the initial review and brings the recommended amendments to the GNC for feedback.

President Burns added that Policy 465 was brought to the Board first because of a legislation requirement to be compliant by June 1, 2024.

S. McGillivray referred to the briefing note and the revised Policy 465 – Ethical Conduct and Protected Disclosure attached to the agenda and highlighted the key revisions made to the policy to ensure its compliance with the Public Interest Disclosure Act (PIDA) that will be coming into effect for colleges on June 1, 2024.

It was moved by AV Corrales and seconded by N. Smith

THAT, the Board approve the revised Board Policy 465 Ethical Conduct and Protected Disclosures to be effective upon implementation of new College Policy D1002 Public Interest Disclosure.

Carried Unanimously.

S. Howard advised that the GNC also reviewed draft revisions for Policy 410 – Respectful Learning and Working Environment and Policy 450 – Environmental Responsibilities at its meeting held on May 9, 2024, and provided their feedback. These two policies are expected to be brought back to the next GNC meeting for further discussion.

c. President and CEO Performance Summary for July 1, 2023 – June 30, 2024

S. Howard advised that President Burns' goals for 2023/2024 were approved by the Board at the June Special In-Camera meeting last year and the President and CEO shall complete a self-evaluation annually for review and recommendation by GNC to the Board as per Board Policy 435 – Evaluation of the President and CEO's Performance. Prior to discussing it at today's In-Camera meeting, President Burns suggested that it would be appropriate for her to give a verbal update at the Public Meeting to share with the College community the scope of work that she has accomplished in the past year.

P. Burns thanked everyone for contributing to the 2023/2024 strategic priorities as her performance goals were aligned with the strategic priorities and were achieved through the work done by everyone across the College. She reported that all her fourteen goals for 2023/2024 were completed or exceeded, and she highlighted the achievements by sharing the accomplishments she was most proud of, and the work that excited her the most and energized her. She also talked about some of the challenges she faced.

She advised that she would speak in more detail about what has been accomplished for some of the specific goals at today's In-Camera meeting.

9. BOARD MEMBER REPORTS

AV Corrales thanked the College for supporting the first-ever Lapu Lapu Day celebration in BC on April 27 when a block party, organized by Filipino BC, was held on Fraser Street. He noted that the BC government has proclaimed April 27 as Lapu Lapu Day. He also thanked the College for supporting Filipino BC's efforts in the project of building a Filipino community centre in south Vancouver. Last, he invited everyone to attend a community engagement event to be held at Langara on the evening of May 31, 2024.

10. STAKEHOLDER MEMBER REPORTS

R. Anwar provided some comments on the strategic planning process. Langara is relatively unique in being a great teaching institution. While planning for the future of the College, he hopes the process will focus on Langara's dedication to student-teaching interaction and that the College can continue to invest in this as well.

11. VISITOR'S COMMENTS

There were no comments.

12. NEXT MEETING

12.1 Thursday, June 27, 2024

The next Board of Governors meeting is scheduled for Thursday, June 27, 2024.

13. ADJOURNMENT

It was moved by M. Roberts and seconded by AV Corrales
THAT, the meeting be adjourned at 6:11 p.m.

Carried Unanimously.

Mary Lynn Baum
Chair, Board of Governors

Paula Burns
President and CEO